

## Child Safeguarding Risk Assessment

### Written Assessment of Risk of Dominican College Wicklow

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Dominican College, Wicklow

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| <p><b>1. List of school activities</b></p> <ul style="list-style-type: none"> <li>● Daily arrival and dismissal of pupils</li> <li>● Recreation breaks for pupils</li> <li>● Classroom teaching</li> <li>● One-to-one teaching</li> <li>● One-to-one counselling</li> <li>● Outdoor teaching activities</li> <li>● Sporting Activities               <ul style="list-style-type: none"> <li>- GAA</li> <li>- Equestrian Team</li> <li>- Basketball</li> <li>- Swimming</li> <li>- Hockey</li> <li>- Athletics</li> </ul> </li> <li>● Co-curricular Activities               <ul style="list-style-type: none"> <li>- Choir</li> <li>- Orchestra</li> <li>- Musical</li> <li>- Debating</li> <li>- Young Scientist</li> <li>- School clubs / organisations</li> <li>● School outings</li> </ul> </li> </ul> | <p><b>2. The school has identified the following risk of harm in respect of its activities –</b></p> <p>Risk of harm not being recognised by school personnel</p> <p>Risk of harm not being reported properly and promptly by school personnel</p> <p>Risk of student being harmed in the school by a member of school personnel</p> <p>Risk of student being harmed in the school by another child</p> <p>Risk of student being harmed in the school by volunteer or visitor to the school</p> <p>Risk of student being harmed by a member of school personnel, a member of staff of another organisation or other person while students is participating in out of school activities e.g. school trip, swimming lessons</p> | <p><b>3. The school has the following procedures in place to address the risks of harm identified in this assessment -</b></p> <ul style="list-style-type: none"> <li>● All school personnel are provided with a copy of the school's Child Safeguarding Statement</li> <li>● The Child Protection Procedures for Primary and Post-Primary Schools 2017 are made available to all school personnel</li> <li>● School Personnel are required to adhere to the Child Protection Procedures for Primary and Post Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015</li> <li>● The school implements in full the SPHE curriculum</li> <li>● The school implements in full the Wellbeing Programme at Junior Cycle</li> <li>● The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's Anti-Bullying Procedures for Primary and Post-Primary Schools</li> <li>● The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.</li> </ul> |
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| <ul style="list-style-type: none"> <li>● School trips involving overnight stay</li> <li>● School trips involving foreign travel</li> <li>● Use of toilet/changing/shower areas in schools</li> <li>● Annual Sports Day</li> <li>● Fundraising events involving pupils</li> <li>● Use of off-site facilities for school activities</li> <li>● School transport arrangements including use of bus escorts</li> <li>● Care of children with special educational needs</li> <li>● Management of challenging behaviour amongst pupils, including appropriate use of restraint where required</li> <li>● Administration of Medicine / First Aid</li> <li>● Curricular provision in respect of SPHE, RSE</li> <li>● Prevention and dealing with bullying amongst pupils</li> <li>● Training of school personnel in child protection matters</li> <li>● Use of external personnel to supplement curriculum</li> <li>● Use of external personnel to support sports and other extra-curricular activities</li> <li>● Care of pupils with specific vulnerabilities/ needs such as <ul style="list-style-type: none"> <li>- Pupils from ethnic minorities/migrants</li> <li>- Members of the Traveller community</li> <li>- Lesbian, gay, bisexual or transgender (LGBT) children</li> </ul> </li> </ul> | <p>Risk of harm due to bullying of student and inadequate supervision.</p> <p>Risk of harm due to inadequate supervision of students in school</p> <p>Risk of harm due to inadequate supervision of students while attending out of school activities</p> <p>Risk of harm due to inappropriate relationship /communications between student and another student or adult</p> <p>Risk of harm due to students inappropriately accessing/using computers, social media, phones and other devices while at school</p> <p>Risk of harm to student with SEN who have particular vulnerabilities</p> <p>Risk of harm due to inadequate code of behaviour</p> <p>Risk of harm in one-to-one teaching, counselling, coaching situation</p> <p>Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner</p> <p>Risk of harm caused by member of school personnel accessing/circulating inappropriate</p> | <ul style="list-style-type: none"> <li>● The school has in place a policy and clear procedures in respect of school outings</li> <li>● The school has a Health and Safety policy and a Tours Policy</li> <li>● The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting</li> <li>● The school has a codes of conduct for school personnel (teaching and non-teaching staff)</li> <li>● The school complies with the agreed disciplinary procedures for teaching staff</li> <li>● The school has a Special Educational Needs policy</li> <li>● The school has in place a policy and procedures for the administration of medication to pupils</li> <li>● The school has provided each member of school staff with a copy of the school's Child Safeguarding Statement <ul style="list-style-type: none"> <li>▪ Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement</li> <li>▪ Encourages staff to avail of relevant training</li> <li>▪ Encourages board of management members to avail of relevant training</li> <li>▪ Maintains records of all staff and board member training</li> <li>▪ Tusla eLearning Child Protection module.</li> </ul> </li> <li>● The school has in place a policy and procedures for the administration of First Aid</li> <li>● The school has in place a code of behaviour for pupils</li> <li>● The school has in place an ICT policy in respect of usage of ICT by pupils</li> </ul> |
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| <ul style="list-style-type: none"> <li>- Pupils perceived to be LGBT</li> <li>- Pupils of minority religious faiths</li> <li>- Children in care</li> <li>- Children on CPNS</li> <li>• Recruitment of school personnel including <ul style="list-style-type: none"> <li>- Teachers/SNAs</li> <li>- Caretaker/Secretary/Cleaners</li> <li>- Sports coaches</li> <li>- External Tutors/Guest Speakers</li> <li>- Volunteers/Parents in school activities</li> <li>- Visitors/contractors present in school during school hours</li> <li>- Visitors/contractors present during after school activities</li> </ul> </li> <li>• Use of Information and Communication Technology by pupils in school</li> <li>• Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.</li> <li>• Students participating in work experience in the school</li> <li>• Students from the school participating in work experience elsewhere</li> <li>• Student teachers undertaking training placement in school</li> <li>• Use of video/photography/other media to record school events</li> <li>• After school use of school premises by other organisations</li> <li>• Evening study</li> </ul> | <p>material via social media, texting, digital device or other manner</p> | <ul style="list-style-type: none"> <li>• The school has in place a mobile phone policy in respect of usage of mobile phones by pupils</li> <li>• The school has in place a Critical Incident Management Plan</li> <li>• The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum</li> <li>• The school has in place a policy and procedures for the use of external sports coaches</li> <li>• The school has in place a policy and clear procedures for one-to-one teaching activities</li> <li>• The school has in place a policy and procedures for one-to-one counselling</li> <li>• The school has in place a policy and procedures in respect of student teacher placements</li> <li>• The school has in place a policy and procedures in respect of students undertaking work experience in the school</li> <li>• The school has in place a policy and procedures in respect of pupils of the school undertaking work experience in external organisations</li> <li>• PME Policy and Induction CPD before joining the school, as a PME student.</li> <li>• The school has an Acceptable Use Policy and Remote Teaching and Learning Policy in place</li> <li>• Licence Agreement in place</li> </ul> |
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● Supervision by experienced teachers who are guarded vetted.

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 24/2/21 [date]. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed [Signature] Date 24/2/21

Chairperson, Board of Management

Signed [Signature] Date 24/2/21

Principal/Secretary to the Board of Management

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## **Child Safeguarding: List of Mandated persons 2020/21**

Browne, Caimin  
Carthy, Lisa  
Cashman, Siun  
Cremin, Deirdre  
Cronin, Declan  
Doolin, Gary  
Doyle, Laura  
Fallon, Audrey  
Flatley, Eoin  
Flood, Rachael  
Fox, Kathryn  
Fromholz, Robert  
Gaffney, Mary  
Gallagher, Naoise  
Goff, Therese  
Hennessy, Mary  
Horan, Ellen  
Keane, Karen  
Keddy, John  
Kelly, Catherine  
Kelly, Deirdre  
Kristiansen, Paula  
Martin, Annamarie  
Martin, Neal  
Mason, Anest  
Maxwell, Cora  
May, Helen  
McIntyre, Anne  
Morton, Joan  
Murphy, Rebecca  
Mynes, Lorraine  
O'Neill, Philip  
O'Shaughnessy, Lisa  
Roche, Sheena  
Scahill, Laura  
Stafford, Elaine  
Tyrrell, Emma  
Walshe, Deirdre  
Wadden, Ciara  
Woods, Elizabeth